



NEORide

Minutes of the Annual Members Meeting

October 3, 2022@ 10:00am – Greater Columbus Convention Center, Room A110,
400 North High St., Columbus, OH 43215

I. Attendance

NEORide President Mr. Ben Capelle asked for the Roll Call and determined that a quorum was present. The meeting was called to order at 12:59 p.m.

Board Members, Alternates and Other Interested Parties present are listed below.

Board Members and Alternates:

Dina Reed	The Ride
Matthew Dutkevicz	BCRTA
Delene Weidner	BCRTA
Jose' Feliciano	GCRTA
Shari Green	CARTS
Dawn Distler	METRO RTA
Valerie Shea	METRO RTA
Shannon Rine	MCPT
Ben Capelle	Laketran
Paul Martin	Lancaster-Fairfield Public Transit
Brian Trautman	PARTA
Kelly Jurisch	PARTA
Kirt Conrad	SARTA
Mark Finnicum	SARTA
Howard Stewart	SEAT
Diane Gill	SEAT
Darryl Haley	SORTA
Khaled Shammout	SORTA
Andrew Aiello	TANK
Gina Douthat	TANK
Kim Dunham	TARTA
Lucas Boehm	TARTA

Dean Harris WRTA

Judy Rodriguez WRTA

Other Interested Parties:

Katherine Conrad OTRP

Barbara Rhoades OTRP

Cristian Kornea OTRP

Ryan Spitzer Isaac Wiles

II. Summary of Board Actions

1. *Approved Board Meeting Agenda of 10-3-22*
2. *Approved NEORide Board of Trustees Annual Meeting Minutes 9-15-21*
3. *Accepted and confirmed recommendation of the nomination committee's slate of NEORide Officers for 2023.*
4. *Accepted and confirmed volunteers to be on NEORide Executive Board term – October 2022 – September 2023.*
5. *Approved strategic objectives 2023.*
6. *Approved NEORide administrative dues 2023.*
7. *Approved the 2023 NEORide administrative budget.*

DRAFT – Meeting Agenda of the NEORide Annual Meeting

October 3, 2022 10:00 am – 12:00 pm – greater Columbus Convention Center, Room A110,

400 North high Street, Columbus, Ohio 43215

10:00 am Call to Order (Ben Capelle)

Mr. Capelle called the meeting to order at 10:00 am

Ms. Conrad took roll call: quorum was met.

Mr. Feliciano read the purpose statement of NEORide.

PURPOSE STATEMENT OF NEORIDE: The purpose of NEORide is to plan, promote, further and enhance transportation options within the jurisdictions of the Members and in the State of Ohio by encouraging cooperative agreements and coordinating action among the members, and between the members and other governmental agencies, private persons, corporations, or agencies.

III. Consent Docket

Motion: Mr. Trautman made a motion to approve the consent docket. Mr. Haley seconded the motion.

No discussion was heard.

Vote: All voted in favor of the motion.

Approve, Accept and Affirm all items on the Consent Docket

- a. Approve Board Meeting Agenda of 10-3-2022.
- b. Approve NEORide Board of Trustees Annual Meeting Minutes 09/15/2021

IV. Action/ Discussion Items

Annual Election of Officers of Board Officers

- 1. ACTION:** Motion to accept and confirm the recommendation of the nomination committee's slate of NEORide Officers for 2023.

Motion: Mr. Conrad made a motion to accept and confirm the recommendation of the nomination committee's slate of NEORide Officers for 2023. Mr. Trautman seconded the motion.

Mr. Conrad states the nomination committee made the decision to keep the current officers through next year.

Current Officers

- a. Mr. Ben Capelle, Chairman of the Board
- b. Mr. Darryl Haley, Vice Chairman
- c. Mr. Dean Harris, Secretary/Treasurer
- d. Ms. Barbara Rhoades, fiscal Officer (non-voting)

No further discussion was heard.

Vote: All voted in favor of the motion.

2. ACTION: Motion to accept and confirm volunteers to be on NEORide Executive Board term – October 2022 – September 2023.

Motion: Mr. Conrad made a motion to accept and confirm volunteers to be on NEORide Executive Board term – October 2022 – September 2023. Mr. Trautman seconded the motion.

New Executive Board Members

- a. Ann Arbor: Ms. Dina Reed
- b. BCRTA: Matt Dutkevicz
- c. Cleveland RTA: Jose Feliciano
- d. METRO RTA: Ms. Dawn Distler and Ms. Valerie Shea
- e. MCPT: Mr. Shannon Rine
- f. Laketran: Mr. Ben Capelle, Mr. Matt Maier

- g. Lancaster-Fairfield: Ms. Chasilyn Carter
- h. PARTA: Ms. Claudia Amrhein and Mr. Brian Trautman
- i. SARTA: Mr. Kirt Conrad and Mr. Mark Finnicum
- j. SORTA: Mr. Darryl Haley and Mr. Khaled Shammout
- k. TARTA: Mr. Lucas Boehm
- l. WRTA: Mr. Dean Harris

No discussion was heard.

Vote: All voted in favor of the motion.

3. ACTION: Motion to approve strategic objectives 2023.

Motion: Mr. Haley made a motion to approve strategic objectives 2023. Mr. Harris seconded the motion.

Ms. Conrad gave an overview of NEORide's 2023 strategic objectives approved by the NEORide Dues and Strategic Planning Committee on May 5, 2022. Each agency can decide which initiatives they choose to belong to.

No further discussion was heard.

Vote: All voted in favor of the motion.

4. ACTION: Motion to approve NEORide administrative dues 2023.

Motion: Mr. Haley made a motion to approve NEORide administrative dues. Mr. Trautman seconded the motion.

Ms. Conrad gives an overview of the proposed 2023 dues based on each agency's ridership. The proposed dues have been reviewed and accepted by the Dues and Strategic Planning Committee on May 5, 2022.

Laketrans requests to be placed in tier 3.

No further discussion was heard.

Vote: All voted in favor of the motion.

5. ACTION: Motion to approve the 2023 NEORide administrative budget.

Motion: Mr. Harris made a motion to approve the 2023 NEORide administrative budget. Mr. Haley seconded the motion.

Ms. Conrad presents the draft Administrative Budget showing a slight increase in the budget from last year's budget, more funds are allocated to financial auditing costs, marketing fees (OPTA Conference), and annual meeting costs. All travel expenses are covered under the Fiscal Agent Administrative Contract (except annual meeting).

Individual Projects will be subject to their own budgetary authority based on participating members and board approval.

No further discussion was heard.

Vote: All voted in favor of the motion.

V. Reports

6. Report – Fiscal Agent (Barbara Rhoades)

a. Report – Financial Report @ 08/31/2022 (Barbara Rhoades)

Ms. Rhoades reviews the 2022 balance sheet as of August 31, 2023.

Profit and loss show the year over year growth of NEORide with a growth in member contribution, expenses, and projects/grants.

Budget to actual as of August 31, 2022 reflects 86.1% of the planned budget used for the year.

Ms. Rhoades reviewed the A/R Aging Summary showing the record of unpaid invoice balances and the duration they have been outstanding by transit as of August 31, 2022.

Mr. Harris, brief overview of the treasurer's report with nothing significant to report.

Ms. Rhoades, brief overview of the OTRP Administrative Contract Expenses through August 2022 showing the amount spent per project.

No further discussion was heard.

- a. Balance Sheet
- b. Profit and Loss
- c. Budget to Actual for NEORide
- d. A/R Report
- e. Treasurers Report (Dean Harris)
- f. Administrators Contract Usage Report – Providing as a long-term management tool

7. Report – EZfare Committee (Matt Dutkevicz)

Mr. Dutkevicz presents a brief overview of EZfare sales statistics for the year through August 2022. The sales charge shows a significant growth in sales overall with the addition of Greater Cleveland RTA.

Mr. Dutkevicz presents a brief overview of EZfare's Budget to Actual as of August 31, 2022. The document shows an 86.1% use of the budget.

No further discussion was heard.

- a. EZfare Sales (February 2022 – August 2022)
- b. EZfare Budget to Actual

8. Report – IMI Grant Committee (Kirt Conrad)

A presentation from Cleveland State University outlines the research collected on the *Potential Social Benefits of EZfare Implementation in Ohio*.

A presentation from CALSTART outlines EZfare's Measurable Outcomes and trends.

Mr. Conrad gives a brief summary of the IMI Grant Total Project Budget as of August 31, 2023 with a 81.9% use of budget.

No further discussion was heard.

- a. Cleveland State University Presentation (Dr. Roby Simons)
- b. CALSTART Presentation (Maureen Marshall)
- c. IMI Grant Budget to Actual

9. Report – EZConnect Committee (Kirt Conrad)

A presentation given by IBI Group outlines the EZConnect project plan and next steps.

A brief presentation by Via outlines the project overview and an outline of the Via + EZConnect launch process.

Mr. Conrad outlines the Total Project Budget as of August 31, 2022 with 7% of the budget used for the year.

No further discussion was heard.

- a. IBI Group Presentation (Santosh Mishra)
- b. Via Presentation (Mike Vaccarino)
- c. EZConnect Budget to Actual

10. Report – Dues & Strategic Planning Committee (Ben Capelle)

Mr. Capelle states nothing significant to report.

No further discussion was heard.

11. Report – Grants Committee (Dean Harris)

Mr. Harris presents a memo received from Ms. Conrad outlining 2022 grants awarded to NEORide for several key projects including:

- ATCMTD: \$1,493,313
- FTA Enhancing Mobility Grant: \$338,600
- OTP2 Grants
 - o New EZfare Members: \$51,200
 - o EZConnect (BCRTA & SORTA): \$985,896
- Sherrod Brown Appropriations (Pending): \$1,250,000

Mr. Mishra presents potential FTA SMART Mobility Grant that would address the knowledge of vehicle availability, supply chain issues related to vehicle parts, reuse of parts, labor shortages, workforce training, the measure of monetary gains through improved vehicle reliability, and the ability to support rural transits.

Ms. Conrad states NEORide is applying for the Michigan DOT Mobility Wallet Challenge.

No further discussion was heard.

a. FTA Smart Grant

i. Potential SMART Grant Project (Santosh Mishra)

b. Michigan Mobility Wallet Challenge

12. Report – Cleveland Coordination Committee (Jose' Feliciano)

Mr. Feliciano states there is nothing significant to discuss regarding the Cleveland Coordination Committee at this time.

No further discussion was heard.

13. Report – Chairman's Report (Ben Capelle)

Mr. Capelle provides an update to NEORide Strategic Objectives as of 10/3/22. Originally approved by the NEORide Governing Board on 9/15/21.

No further discussion was heard.

a. Update on SPO's from 2022

Guest Communications – (Limit 5 Minutes)

No discussion was heard.

14. Motion: Mr. Haley made a motion to adjourn. Mr. Harris seconded the motion.

a. Next Meeting: Executive Committee Meeting: November 18, 2022 @ 1 p.m., TBD

Vote: All voted in favor of the motion